tce
training quality

THE CONSULTANTS-E

TEACHING LIVE ONLINE
Course Brochure

Growing numbers of students expect a choice in where and how they learn. This includes being able to learn fully online or in blended mode (part face-to-face and part online), whatever the subject matter. Today's teachers are increasingly expected to know how to teach their students online effectively. Our Teaching Live Online course gives you the skills and confidence to teach synchronously (that is, in real time, or 'live') online in a principled and effective manner.

Teaching Live Online is for teachers and trainers of English and/or of other languages, but is also suitable for teachers from other disciplines. If you want to learn how to teach students online in real time (i.e. live) via videoconferencing, this is the ideal course for you.

The course is suitable for teachers and trainers worldwide, whether you are new to online teaching, or whether you already have some experience of teaching live online classes. You will leave this course with a wealth of new ideas, tasks, techniques, approaches and tools for teaching students live online.

How does the course benefit you professionally?

Develop your professionalism. This fully online course gives you the skills and confidence to use videoconferencing to teach your students in real time, in a principled and effective manner. It adds to your language teaching qualifications and enhances your CV.

Increase your employability. The course increases your employment prospects by developing your skill set and helping you to stand out from the crowd.

Update your teaching. The course helps you learn to use current and popular videoconferencing platforms, and it increases your teaching repertoire with a range of exciting new activities and techniques for teaching live online classes.

Join the community. The course enables you to join the growing numbers of teachers who use technology effectively and confidently to teach live online classes.

Market yourself online. The course helps you learn how to market yourself as an online teacher, to attract new students and clients.

Course Structure

You will follow the course entirely online in Moodle, working individually, in pairs, and in small groups with a tutor. You are fully supported by your tutor throughout the course. You will also take part in several group videoconferencing sessions, and you will get an opportunity to experiment with running videoconferencing sessions yourself. There are two course modules, each corresponding to one week's work, and with a total of 15 hours over two weeks:

MODULE 1: CONTEXT

Integrating live online classes

Best practice

Designing & planning live lessons

Delivering live lessons

Videoconferencing session 1

MODULE 2: HANDS ON

Exploiting videoconferencing platforms & features to deliver effective lessons

One-to-one live classes

Plan a live lesson: effective task design

Assessing student work

Marketing yourself as an online teacher

Videoconferencing sessions 2 & 3

The Consultants-E will issue you with a Certificate on successful completion of the course, which is defined as completing a minimum of 80% of the course work.

Since 2003, we've trained thousands of teachers around the world to use EdTech successfully in their daily practice. Our courses are recognised by Cambridge, Trinity College London, English UK and Aqueduto.

Entry Requirements

You won't need any prior experience or knowledge of online tutoring, although very basic experience of email and Internet use would be helpful.

You need competence in written and spoken English, whether English is your first, second or foreign language. Your level of competence in English must be of a standard sufficient to enable you to fully understand and complete the course work (e.g. minimum B1 on the CEFR).

tce
training quality

In terms of hardware and software, you need:

- An Internet connection, preferably broadband
- A headset (preferably with a USB connection)
- A webcam (your computer should have one)
- An up-to-date browser
- Adobe Acrobat Reader
- An up-to-date media player
- A word processing package

Overview

The course looks at the range of skills needed to teach live online classes via videoconferencing, particularly in the field of ELT (English Language Teaching), although the skills and knowledge you acquire on the course are easily transferable to other disciplines.

During the course, you will:

work with a range of free or low-cost online videoconferencing platforms

learn how to design pedagogically sound lessons for live online classes

learn how to deliver effective lessons via videoconferencing

learn how to manage online groups while videoconferencing

learn about effective task design for live online teaching

learn how to integrate the features of videoconferencing platforms (e.g. text chat, whiteboard, polls, breakout rooms, etc.) into your live online classes so as to support your students' learning

learn how to assess students' contributions and work in live online classes

learn how to support your students' learning in live online classes with pre-and post-lesson work

learn about best practice in live online teaching

learn how to market yourself as an online teacher

The course is hands-on and firmly based on applying what you learn to practice. You leave the course confident not only in using videoconferencing tools with your learners, but also with a clear understanding of how to design and deliver effective live online classes for individual students and for groups of students.

You will use a number of online videoconferencing platforms for chats with course colleagues and your tutor several times during the course – the exact time for these sessions is negotiated with the group. To take part in a videoconferencing session you will need a headset with microphone. If you have a webcam on your computer, you may want to connect that during the videoconferencing session, but this is optional – you will be able to see and hear your tutor even if you only have a headset. Videoconferencing sessions are always recorded which means that even if you can't attend all of them, you will be able to watch the recording later online, in your own time.

Our Tutors

Our tutors are highly qualified and experienced language teachers and trainers, with years of experience of moderating online teacher training courses. All our tutors have language teaching backgrounds (e.g. teaching general English, business English, ESP, primary and secondary-school learners, one-to-one, and teacher training) and have worked in a range of contexts and countries. Many of our tutors are prize-winning methodology and coursebook authors and materials writers. Feedback for the tutors on all of our courses is consistently excellent, and they are experts in providing guidance and support online, as well as being highly knowledgeable in the fields of language teaching and online learning. Find out more here...

Workload

The course lasts two weeks. You are expected to spend approx. 7-8 hours per week on online individual and collaborative group work, including offline reading and reflection. Deadlines for task completion are weekly, and you can log on at any point during the week to work on the course. There are two timetabled online videoconferencing sessions, and the times of these are negotiated to suit everyone. You will receive a detailed study timetable to help you organise your workload effectively once you have enrolled on the course.

Key Features Summary

The Consultants-E is one of the most experienced and highly-regarded online providers of quality online training for teachers. Our Teaching Live Online course has several unique features:

The course develops your practical knowledge about live online teaching. It is a valuable indicator to potential employers and students that you are able to teach live classes online effectively.

The course is hands on and practical. You learn about and try out live online teaching techniques and videoconferencing platforms during the course.

The course is aimed at teachers from any discipline, including language teaching. The live online teaching skills you acquire are transferable to any discipline or subject area.

The course helps you understand the best ways to market yourself as an online teacher, so that you can attract a large client base, and work towards 100% online teaching if you so wish.

The course is run fully online in Moodle, so you save significantly on the accommodation fees, travel etc. associated with f2f (face to face) training courses, and you can continue to work while you take the course.

By taking the course online, you have the opportunity to experience online learning firsthand in the hugely popular virtual learning environment Moodle.

You also experience a number of free or low cost videoconferencing tools firsthand.

Our course participants come from literally all over the world. Working closely with your course colleagues online, you meet and work with teachers and trainers from a wide range of contexts and countries.

Groups of more than 12 participants have two tutors. Our course has one of the highest participant to tutor ratios of any online course available. Maximum group size is 15, so you are assured of individualised and constant tutor support.

Our tutors are highly qualified and experienced language teachers and trainers themselves, and they also have years of experience of (and are fully qualified in) online moderating.

We are experienced online teacher training providers, having run our online courses since 2003, and we receive consistently excellent feedback from our participants.

The course fully prepares you for teaching live classes online - a key area of expertise in today's competitive market.

THE CONSULTANTS-E

4 Vivians Row, Pant Lasau, Swansea SA6 6NS, UK

+44 07791 158 265

admin@theconsultants-e.com

www.theconsultants-e.com